

Amtsgericht (Local Court) Aschaffenburg

- Rechtsantragstelle für Zivil- und Familiensachen
(Legal application office in civil and family matters) -

Office hours: *M - F 08:00 a.m. – 11:00 a.m.*

Schloßplatz 7

Room 7.007

63739 Aschaffenburg

Tel. 06021 398-1007

Information Leaflet Beratungshilfe (Legal Advice Aid)

What is Legal Advice Aid?

Legal Advice Aid is a form of **state aid** with which extrajudicial attorney's fees incurred may be covered in **certain legal dispute cases**. The actual advice service is **not provided by the Court** but by an **attorney you have to retain yourself**.

What do I have to observe when Legal Advice Aid is to be directly applied for with the Legal Application Office?

- **Main residence in the district of the Local Court of Aschaffenburg** (otherwise, the Alzenau branch or the Local Courts of Obernburg or Miltenberg or another Local Court may have competence)
- The application essentially needs to be submitted **before** any attorney at law is retained
- The following documents must be submitted together with filing of the application (complete and up-to-date):
 - Documents which show the **matter** for which legal advice aid is applied (correspondence, notifications, letters of attorneys of law, etc.)
 - Supporting documents regarding **current income** (payslips, notification of pension granted or other notifications)
 - **Account statements (of the past 2-3 months) regarding correct expenses** (rent, utilities, heating costs, insurances, etc.) other evidence and receipts, if any
 - Documents which show the value of existing **assets** (savings book, life insurance, overview of the bank accounts, etc.)
 - Identity card or passport

In which cases is legal advice excluded?

Among other things if:

- there is **legal expense insurance** coverage
- **court proceedings** are pending in this matter
- **the court may directly provide assistance**
- in the individual case a **more favourable kind of aid** is offered (e.g. debt advice service, tenant association)
- the recourse to legal advice aid seems **wanton**